

WBMS PTO – January 11, 2019  
Meeting called to order: 8:32 am

### Agenda Topics

#### Welcome

Carla stood in for Melissa Stephens who was out sick. Minutes were approved.

Attending (need to update): Principal Lopez, Nancy Mack, Amanda Wickman, Leslie Evans, , Colleen M. Toni Wittrock, Rena Mobley, Julie Cole

#### Principals Report

- **School News** – The HISD District is still working from a deficit and will have cuts this year. WBMS will have a reduction in budget and are trying to keep the affect away from our kids.
- **School events:**
  - SDMC Meeting in Monday, January 28 @ 4 pm. Agenda will include sharing a long term vision for WBMS including academics and fine arts. Fine arts teachers will be joining to offer ideas on expanding programs. The meeting is meant to be interactive and get input from all on what you would like to see in terms of academics and fine arts at WBMS.
  - Ugly Sweater Contest – All agreed a great idea for next year during the holiday. In lieu of the sweater idea – we discussed changing theme to a Rodeo focus and have contest on Go Texan Day. (February 22) Need a chair and planning. (Carla to help manage)
  - Valentines – Discussed selling candy vs flowers. Mr. Lopez prefers flowers this year. Deliver 6<sup>th</sup> and 7<sup>th</sup> period. More details to come with volunteer sign up.
  - “Carnival” – Goal is to position WBMS as a community anchor and get all involved. All agreed a Spring event will not give us enough time to make an impact. Motion to move to the Fall was approved. A committee and teacher liaisons to be identified and schedule planning.
- **School calendar:** Mr. Lopez to review and make sure all events are covered.

#### PTO President Report – Carla Sub

- We are starting to think about officers and committee chairs for next year. If anyone is interested in serving on the nominating committee please contact Colleen Mukavitz: cmukavitz@att.net Once the nominating committee is formed, we will begin the process of soliciting interest and nominations in positions for next year. If you have questions on current positions, please feel free to discuss with outgoing officer or committee head.

#### Vice- President Membership

- Not present.

#### Vice-President Fundraising

- Grizzly Giving – New Year, New You push. A new flyer to be developed with what funds are going towards. Include in newsletters and to entire school via email working with Mr. Lopez and team.
- Request everyone to contact businesses to solicit donations for the track.
- School Store – need a new chair for next year.
- Volunteers – it has been a challenge to get volunteers this year. Need a full calendar for the year and identify what help is needed.
- Next executive board meeting will focus on easy fund raisers to manage the rest of this year. Discussed potential Grizzly Paws with student names painted on pavement fund raiser (similar to Westside HS)

#### Treasurer Report

- Not present. Send copy of budget in newsletter and post to PTO website

**Secretary**

- Newsletter content discussed

**Events**

- Chairman not present / No report  
Upcoming Events:
- Teacher appreciation STAAR Testing week. Harmony will work with Leslie to send out a sign-up genius for volunteers.

**Parliamentarian**

- Need new nomination committee – Current president cannot be on the committee.
- Who is staying on for next year?

**New Business**

- No new business.

**Old Business**

- No progress on track.

**Upcoming Meetings**

- Executive Officers: Thursday, January 31<sup>st</sup> 7:00 pm @ Le Madeline
- General Membership; Friday, February 8<sup>th</sup> at 8:30 am WBMS Auditorium

# West Briar PTO Organizational Structure

2018-2019

- |   |                                      |
|---|--------------------------------------|
| 1) <i>President</i>                             | <i>Melissa Stephens</i>              |
| a) Vice President—Membership                    | <i>Carla Villa</i>                   |
| i) VIPS/Volunteer Coordinator                   | <i>Leslie Evans</i>                  |
| b) <i>Vice President—Fundraising</i>            | <i>Lisa Fikes</i>                    |
| i) Community & Donations Coordinators           | <i>Rachel Makondekwa</i>             |
|   | <i>Nicole Renaud</i>                 |
| ii) Box Tops Coordinator                        |                                      |
| iii) Grizzly Giving                             | <i>Julie Cole</i>                    |
| iv) School Store                                | <i>Amanda Wickman</i>                |
| c) <i>Treasurer</i>                             | <i>Stephanie Brewster</i>            |
| d) <i>Secretary</i>                             | <i>Karen McCracken</i>               |
| i) First Day Packets Coordinator                | <i>Suzanne Sperling</i>              |
| ii) Communications: Social Media                | <i>Toni Wittrock</i>                 |
| iii) Communications: Marquee                    | <i>Sarah Castro</i>                  |
| iv) Communications: Record Keeping              | <i>Toni Wittrock</i>                 |
| v) ESL Coordinators                             | <i>Thais Biscaro</i>                 |
|   | <i>Vilma Aguilar</i>                 |
| vi) Honor Roll/Student Recognition              | <i>Amanda Wickman</i>                |
| vii) Honor Roll/Student Recognition             | <i>Shannon Abel</i>                  |
| e) <i>Events Chairpersons</i>                   | <i>Lori Burkland / Toni Wittrock</i> |
| i) Teacher Appreciation Chair                   |                                      |
| ii) 6 <sup>th</sup> Grade Event Chair (Fall)    | <i>Malala Carillo</i>                |
| iii) 6 <sup>th</sup> Grade Event Chair (Spring) | <i>Malala Carillo</i>                |
| iv) 8 <sup>th</sup> Grade “Moving On” Chair     | <i>Nancy Mack</i>                    |
| v) 8 <sup>th</sup> Grade Spring Formal Chair    | <i>Jennifer Wilson</i>               |
| vi) Valentine’s Day Fundraiser Chair            | <i>Alegna Pillot</i>                 |
| vii) Veteran’s Day Celebration Chair            | <i>Natalia Naymushina</i>            |
| f) <i>Parliamentarian</i>                       | <i>Colleen Mukavitz</i>              |

