

Meeting called to order: 8:32 am

## **Agenda Topics**

### **Welcome**

Melissa Stephens kicked off the meeting. Minutes were approved.

### **Principals Report**

- March 26-27 - Mock STAAR all three grade levels. This is a dress rehearsal for the star so in general usual test protocols will be followed however if you have something scheduled for your student, they will be allowed to be excused and make up the mock STAAR at a later date.
- A parent mentioned that the some of the 6<sup>th</sup> grade classes were given large packets to complete over spring break due the Monday students return and that many parents had scheduled travel during this break making it difficult for the kids to complete the work and also not giving them the intended break. Mr. Lopez suggested e-mailing teachers to discuss options and if unable to resolve satisfactorily then let him know.
- First round of STAAR testing will be the week of April 9.
- Mr. Lopez continuing to work to improve communication with parents and kids and improving relationships between Dean's and students. This has been a challenge and is requiring new strategies for the 6<sup>th</sup> grade as the class is 60-70 students larger than other classes.

### **PTO President Report**

- Melissa introduced program that provides adult education including English classes to parents. It has been effective in promoting school and community engagement in addition to its direct benefits. Melissa will continue discussions with Mr. Lopez and then bring back to the PTO for any support the PTO can provide. This program has been implement successfully at Spring Forest Middle School.

### **Vice- President Membership**

- Will continue to come to every event to do early bird registration including the Open House.
- Will also reach out by e-mail to all PTO presidents of the feeder schools public and private.
- Carla to consider some opportunities to promote the school and provide accurate information to parents who might be considering the school. Some ideas include 1) Considering an invitation to PTO officers of feeder patter schools to a meeting with current PTO officers and Mr. Lopez to be held a few weeks before 6<sup>th</sup> Grade Open House. Carla to work details and discuss with Mr. Lopez. 2) Askew and Shadowbriar are thinking about having a booth at the Greekfest – is this something WB might want to do? 3) Have some facts about the school to help respond to misinformation and to help proactively promote the school. Carla will work to compile some of this.

### **Vice-President Fundraising**

- No report.

### **Treasurer Report**

- Bank account balance is \$65,000. We received income from Friday Fun Foods, and the school store and Valentines budget. We've spent about 54% of our budget to date with a lot of this year's expenses coming at the end of the year.

### **Secretary**

- No report.

**Events**

Upcoming Events:

- Art Auction in early May. We have discussed having a joint event WBMS Art Department and PTO. Plan to have a dinner and silent auction and will sell kids art work. Do a raffle with art materials. Perhaps a silent auction.
- 6<sup>th</sup> Grade Party – April 5 after school 4:30 – 6:00 pm. They will have a contract that parents sign. Tickets will be \$5 and include drink, pizza, and something sweet. They will have a free dress pass. Will send up a sign-up genius for volunteers.
- Teacher Appreciation: Upcoming events include STAAR week, teacher appreciation week and end of school year lunch. Will reach out to some of the local businesses to see if we can get donations. Teacher appreciation week and End of Year Lunch still planning.
- Friday Fun Foods: Went well and kids seem to enjoy. It should continue to grow as more kids become aware. The next one is scheduled for the Friday after spring break. May need to buy our own popcorn machine in the future.
- 8<sup>th</sup> Grade Dance – No report
- 8<sup>th</sup> Grade End of Year Event – No report..
- 6th Grade World Cultures Day – xxx has volunteered to be the Coordinator. There will be a meeting on Mar 28<sup>th</sup> for volunteers.
- Spring 2019 After School Sports Day – No Report.
- Fall 2019 Sports Carnival – No report.
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**Parliamentarian**

- The Texas House has introduced legislation on school funding. Overall appears positive and will send out a note with more information.

**New Business**

- The proposed nominating committee was approved. The committee includes Toni Wittrock, Colleen Mukavitz, Carla Villa, Karen McCracken, Thai Biscaro Correa, Maria Carrillo, and one other person that the nominating committee will choose with preference to parent from Daly Elementary.

**Old Business**

- No report on track.

**Upcoming Meetings**

- Executive Officers: March 28 at 7:00 pm at La Madeleine. Officers if you cannot make it, please arrange to have your delegate attend.
- General Membership: April 5, at 8:30 am in WBMS Auditorium



# West Briar PTO Organizational Structure

2018-2019

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|---|--------------------------------------|
| 1) <i>President</i>                             | <i>Melissa Stephens</i>              |
| a) Vice President—Membership                    | <i>Carla Villa</i>                   |
| i) VIPS/Volunteer Coordinator                   | <i>Leslie Evans</i>                  |
| b) <i>Vice President—Fundraising</i>            | <i>Lisa Fikes</i>                    |
| i) Community & Donations Coordinators           | <i>Rachel Makondekwa</i>             |
|   | <i>Nicole Renaud</i>                 |
| ii) Box Tops Coordinator                        |                                      |
| iii) Grizzly Giving                             | <i>Julie Cole</i>                    |
| iv) School Store                                | <i>Amanda Wickman</i>                |
| c) <i>Treasurer</i>                             | <i>Stephanie Brewster</i>            |
| d) <i>Secretary</i>                             | <i>Karen McCracken</i>               |
| i) First Day Packets Coordinator                | <i>Suzanne Sperling</i>              |
| ii) Communications: Social Media                | <i>Toni Wittrock</i>                 |
| iii) Communications: Marquee                    | <i>Sarah Castro</i>                  |
| iv) Communications: Record Keeping              | <i>Toni Wittrock</i>                 |
| v) ESL Coordinators                             | <i>Thais Biscaro</i>                 |
|   | <i>Vilma Aguilar</i>                 |
| vi) Honor Roll/Student Recognition              | <i>Amanda Wickman</i>                |
| vii) Honor Roll/Student Recognition             | <i>Shannon Abel</i>                  |
| e) <i>Events Chairpersons</i>                   | <i>Lori Burkland / Toni Wittrock</i> |
| i) Teacher Appreciation Chair                   |                                      |
| ii) 6 <sup>th</sup> Grade Event Chair (Fall)    | <i>Malala Carillo</i>                |
| iii) 6 <sup>th</sup> Grade Event Chair (Spring) | <i>Malala Carillo</i>                |
| iv) 8 <sup>th</sup> Grade “Moving On” Chair     | <i>Nancy Mack</i>                    |
| v) 8 <sup>th</sup> Grade Spring Formal Chair    | <i>Jennifer Wilson</i>               |
| vi) Valentine’s Day Fundraiser Chair            | <i>Alegna Pillot</i>                 |
| vii) Veteran’s Day Celebration Chair            | <i>Natalia Naymushina</i>            |
| f) <i>Parliamentarian</i>                       | <i>Colleen Mukavitz</i>              |

