

WBMS PTO – February 8, 2019
Meeting called to order: 8:30 am

Agenda Topics

Welcome

Minutes were approved.

Attending: Melissa Stephens, Stephanie Brewster, Thais Biscaro Correa, Alegna Pillot, Nancy Mack, Brenda Hamm, Toni Wittrock, Kenny A., Nara Jeffees, Harmony Packard, Leslie Evans, Isolina Escobar, Carla Villa, Karen McCracken

Principals Report – President Lopez could not attend. Melissa Stephens gave update.

- **New meeting cadence** – Melissa has a meeting set up with Mr. Lopez the last Monday of the month. If you have items you would like covered, please let Melissa know and join her for that meeting.
- **Mr. Lopez Asks from PTO**
 - **Attendance/Conduct:** Mr. Lopez has asked for ideas to reward attendance and all E's in conduct.
 - **Teacher Appreciation Funding:** His funds have been depleted – can we utilize funds from basketball fund raiser to help replenish? We reviewed potential

PTO President Report

School events:

- Go Texan Day – February 22nd Anyone can dress up and pay \$2 to enter a contest for the best rodeo get up. English teachers will vote – winners receive a free dress pass for a week.
- Friday Fun Foods – end of day February 22nd. First one with 3 more to follow in March, April, and May. Items include popcorn, punch, sour patch, choc item.
- Valentines sale – need people to help 13th and 14th
- 7th Grade Party – Pizza and water same as last year
- March Madness – March 8th. This is a dry run to see how the carnival in Oct will go. This will be the Saturday before Spring Break, so the attendance may be down (or it may be higher because people may want to attend). We will see how it goes
- 6th Grade Night - Apr 25: We should have a table and welcome incoming parents, solicit membership, answer questions, talk about uniform sales, talk about pre-ordering uniform sales, etc. Mr. Lopez has said we can plan a "PTO Welcomes You" event at the school (rather than at a local restaurant) to talk to PTO members from the feeder elementary schools and talk about what works, what doesn't, and solicit members/people to fill any vacant roles in the 2019-2020 academic year. I think this meeting should be shortly after the Apr 25 mtg--within a week or so, if possible.
- Math / Science night – dates TBC,
- Pi Day – actual day is during spring break our event will move to March 8th. Sign up and donate \$3.14 to throw a pie at your math teacher... more details to come.
- Please think of dates of fundraisers/events that you would like to include in the 2019-2020 calendar.
- Mr. Lopez has said we can plan a "West Briar PTO Welcomes You" event at the school (rather than at a local restaurant) to talk to PTO members from the feeder elementary schools and talk about what works, what doesn't, and solicit members/people to fill any vacant roles in the 2019-2020 academic year. I think this meeting should be shortly after the Apr 25 mtg--within a week or so, if possible.

Vice- President Membership

- Social Studies night we had a PTO sign up table with info on FFF and March Madness. Continue to post on Facebook and weekly newsletters.
- We discussed how to engage with incoming PTO's from other schools.

Vice-President Fundraising

- Grizzly Giving – Continue to promote in weekly newsletters.
- Request everyone to contact businesses to solicit donations for the track.
- Community Donations – Embrace Ortho – any others?

Treasurer Report

- Financials handed out and reviewed. We have \$64,183 in checking account
- We discussed having funds to help with teacher appreciation funds.

Secretary

- Motion to approve the minutes

Events

- See above

Other activities discussed:

- 8th grade spring formal – April 12
- 6th Grade – world cultures May 30
- Spaghetti Supper – April 5
- Teacher appreciation: Valentine’s Day, STAAR Week, Teacher Appreciation week in May, EOY Teacher Lunch

Parliamentarian

- Need new nomination committee – Survey to send out
- Who is staying on for next year?

New Business

- No new business.

Old Business

- Stephanie has received some bids but have been discouraging and too much \$\$\$\$. Do we have any parent volunteers that can help us with permits and civil engineering?

Upcoming Meetings

- Executive Officers: Thursday, January 31st 7:00 pm @ Le Madeline
- General Membership; Friday, February 8th at 8:30 am WBMS Auditorium

Meeting adjourned: 9:14 am

West Briar PTO Organizational Structure

2018-2019

- | | |
|---|--------------------------------------|
| 1) <i>President</i> | <i>Melissa Stephens</i> |
| a) Vice President—Membership | <i>Carla Villa</i> |
| i) VIPS/Volunteer Coordinator | <i>Leslie Evans</i> |
| b) <i>Vice President—Fundraising</i> | <i>Lisa Fikes</i> |
| i) Community & Donations Coordinators | <i>Rachel Makondekwa</i> |
| | <i>Nicole Renaud</i> |
| ii) Box Tops Coordinator | |
| iii) Grizzly Giving | <i>Julie Cole</i> |
| iv) School Store | <i>Amanda Wickman</i> |
| c) <i>Treasurer</i> | <i>Stephanie Brewster</i> |
| d) <i>Secretary</i> | <i>Karen McCracken</i> |
| i) First Day Packets Coordinator | <i>Suzanne Sperling</i> |
| ii) Communications: Social Media | <i>Toni Wittrock</i> |
| iii) Communications: Marquee | <i>Sarah Castro</i> |
| iv) Communications: Record Keeping | <i>Toni Wittrock</i> |
| v) ESL Coordinators | <i>Thais Biscaro</i> |
| | <i>Vilma Aguilar</i> |
| vi) Honor Roll/Student Recognition | <i>Amanda Wickman</i> |
| vii) Honor Roll/Student Recognition | <i>Shannon Abel</i> |
| e) <i>Events Chairpersons</i> | <i>Lori Burkland / Toni Wittrock</i> |
| i) Teacher Appreciation Chair | |
| ii) 6 th Grade Event Chair (Fall) | <i>Malala Carillo</i> |
| iii) 6 th Grade Event Chair (Spring) | <i>Malala Carillo</i> |
| iv) 8 th Grade “Moving On” Chair | <i>Nancy Mack</i> |
| v) 8 th Grade Spring Formal Chair | <i>Jennifer Wilson</i> |
| vi) Valentine’s Day Fundraiser Chair | <i>Alegna Pillot</i> |
| vii) Veteran’s Day Celebration Chair | <i>Natalia Naymushina</i> |
| f) <i>Parliamentarian</i> | <i>Colleen Mukavitz</i> |

